

# University of Waterloo

## BANK DEPOSIT AUTHORIZATION

Please submit this completed form to Human Resources, GSC

Name (Please print)

Date:

Department:

Social Insurance  
Number:

Payroll ID No. (if  
known)

Phone number or email  
address:

**Please check one:**

- Faculty                       Staff                       Graduate Student  
 Casual Earnings               Temporary contract       NSERC/SSHRC Global Payment

I hereby authorize Human Resources to deposit my net pay to the following bank account on my scheduled pay date(s).

**NOTE:** Deposits are processed through electronic funds transfer. **It is essential that we have your exact account number so that we can identify your bank's branch number. Forms which are received late, or with incomplete/inaccurate information, will result in delay in payment.**

**PLEASE ATTACH ONE OF YOUR CHEQUES MARKED "VOID"** to ensure that we have all the correct information.

Please check here if this is a change to current information  Effective date of change

Bank:

**EDUCATION CREDIT UNION LIMITED**

Branch (street address):

**TechTown**  
**103 – 340 Hagey Blvd**  
**Waterloo ON N2L 6R6**  
*Transit: 69642*

**Education Centre**  
**6 – 51 Ardelt Ave**  
**Kitchener ON N2C 2S9**  
*Transit: 20352*

**Encoding Information:**

<b>0</b>	BANK NUMBER			TRANSIT NUMBER							
	<b>8</b>	<b>2</b>	<b>8</b>								
ACCOUNT NUMBER											
<b>0</b>	<b>0</b>							-			

Signature: \_\_\_\_\_